

How Do I Submit Listing Documents?



The Issuer Application Process consists of five steps;

- Pre-admission consultation with our dedicated issuance team at info@digift.com.sg
- Submission of listing and account opening application
- Review and approval of the proposed security token offering
- Marketing of the security token offering
- Launch of security token offering followed by secondary market listings on our platform

This guide will cover the second step. The first step is to open an account with DigiFT and go through a Pre-Admission Consultation. If you have not gone through a Pre-Admission Consultation, please contact <u>info@digift.com.sg</u> or your DigiFT Authorised Representative.

Application for Security Token Listing

You will only refer to this guide after your;

- 1. Your DigiFT account has been set up
- 2. Pre-Admission Consultation has been completed.

You would only need to issue your token after your account is set up and your issuing project has been approved. Please prepare on hand the following;

- Token price
- Token quantity
- Tenure
- Minimum and maximum subscription amount
- Information Memo
- Deed Poll
- Terms and Conditions
- Custodial Agreement

You will need to input or upload the above onto the system as part of Token Issuance.

1. Log into your DigiFT account and go to Token Issuance

🗞 DigiFT	Home	Trade 🔻	Investment	About	1. Click on avatar icon	
						8 Personal center
						My assets
						Trade history
				2. Select "To from drop-do	ken Issuance" own menu	Token Issuance

2. Click Modify

ſ	(🎸 DigiFT	Home	1	Trade 🔻	Investment	About		(e) her	n++++@gmail.com 🔕
	Issuance inf	ormation						Click "Modify"		
L	Project name	Asset class	Token code	Ссу	Token quantity	Token price	Creation time	Status	Action	Preview
	TIGER02	Bond	TIG2	USD	0	0	2022-05-07 16:27:18	Modification required	Modify	

3. Enter the requested information for the proposed security token issuance

	Project information			
Upload documents				
Submit	Project name		Asset class	
	TIGER02		Bond	
	Token currency		* Token price	
	USD		1	
	* Token quantity		* Tenure	
1. Enter requested information	10,000		1	Year
for the proposed security token issue	Minimum subscription amount		* Maximum subscription an	nount
	10	TIG2	1,000	TIG
2. Click "Next"	<u></u>	N	ext	

4. Upload the requested token issuance documents. On submission, the listing application request will be sent to DigiFT for review and verification.

*During the review process, DigiFT may reach out to you for more information or supporting documents.

Project information	
Upload documents	Project information
Submit	Please upload the required documents Accepted document type: PDF, JPG or JPEG. File size limit: 5MB
	Information Memo
	Information Memo.docx 💿
	Accepted document type: PDF, JPG or JPEG. File size limit: 5MB
	Deed Poll 🤤
1. Upload requested	Deed Poll.docx Ø
documents	Accepted document type: PDF, JPG or JPEG. File size limit: 5MB
	Terms and Conditions 🤒
	Terms and Conditions.docx 💿
	Accepted document type: PDF, JPG or JPEG. File size limit: 5MB
	Custodial Agreement 🤒
	Custodial Agreement.docx
	Accepted document type: PDF, JPG or JPEG. File size limit: 5MB
	2. Click "Submit"

5. On approval of listing application by DigiFT listing committee, we will update the status to "Review completed" on your Issuance Information page.

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Issuar	ice information						
Project n	ame Asset class	Token code	Ссу	Token quantity	Token price	Creation time	Status
TIGERO	2 Bond	TIG2	USD	10,000	1	2022-05-07 16:27:18	Review completed

6. Go to "My assets" page, to verify that the minted security tokens have been transferred to your account.

🎸 DigiFT	Home	Trade 🔻	1. Click on ava Investment About	itar icon
				A Personal center
			2. Select "My assets"	③ My assets
				Trade history
				Token Issuance

Asset details					
Q Asset		Hide small balance	3. Security Tokens (ST) transferred to your account]	
Accet name	Asset balance	Address]	Action

7. Transfer your tokens to your wallet.